

“बिजनेस पोस्ट के अन्तर्गत डाक शुल्क के नगद भुगतान ( बिना डाक टिकट ) के प्रेषण हेतु अनुमत. क्रमांक जी.2-22-छत्तीसगढ़ गजट / 38 सि. से. भिलाई, दिनांक 30-05-2001.”



पंजीयन क्रमांक  
“छत्तीसगढ़/दुर्ग/09/2013-2015.”

# छत्तीसगढ़ राजपत्र

(असाधारण)

प्राधिकार से प्रकाशित

क्रमांक 81]

रायपुर, बुधवार, दिनांक 6 मार्च 2019 — फाल्गुन 15, शक 1940

उच्च शिक्षा विभाग

मंत्रालय, महानदी भवन, अटल नगर, रायपुर

अटल नगर, दिनांक 21 फरवरी 2019

अधिसूचना

क्रमांक एफ 3-7/2017/38-2 (पार्ट-1).- छ.ग. निजी विश्वविद्यालय विनियामक आयोग के पत्र क्रमांक 775/पी.यू./07/ओ.एण्ड.एस. / 2015/8033, दिनांक 13-04-2018 द्वारा ओ.पी.जिन्दल विश्वविद्यालय, ओ. पी. जिन्दल नॉलेज पार्क, ग्राम-पूँजीपथरा, तहसील-घरघोड़ा, जिला-रायगढ़ के अनुगामी अध्यादेश क्रमांक 19 से 22 का अनुमोदन छत्तीसगढ़ निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2005 की धारा 29(2) के तहत किया गया है.

- राज्य शासन, एतद्वारा, उपरोक्त अध्यादेशों को राजपत्र में अधिसूचित किये जाने की स्वीकृति प्रदान की जाती है.
- उपरोक्त अध्यादेश राजपत्र में प्रकाशन की तिथि से प्रभावशील होंगे.

छत्तीसगढ़ के राज्यपाल के नाम से तथा आदेशानुसार,  
सुरेन्द्र कुमार जायसवाल, सचिव.

Atal Nagar, the 21st February 2019

NOTIFICATION

No. F 3-7/2017/38-2 (Part-1).- Chhattisgarh Private Universities Regulatory Commission, Raipur vide its Letter No. 775/PU/07/O&S/2015/8033, Dated 13-04-2018 has approved the New Ordinances No. 19 to 22 of O.P. Jindal University, O.P. Jindal Knowledge Park, Village-Punjipathara, Tehsil-Gharghoda, District-Raigarh, Under Section 29(2) of Chhattisgarh Private Universities (Establishment & Operation) Act, 2005.

2. The State Government hereby gives its approval for notification of these Ordinances in Official Gazette.
3. The above Ordinances shall come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor of Chhattisgarh,  
SURENDRA KUMAR JAISWAL, Secretary.

# O P JINDAL UNIVERSITY, RAIGARH (C. G.)

## ORDINANCE NO.19 PG DIPLOMA

### 1. APPLICABILITY

1.1 The University shall offer Post Graduate Diploma courses in engineering and management discipline in the specific subject of the department through its School of Engineering and School of Management. The details of subjects are furnished below:

S.No.	School /Department	Subjects	Duration
1.	School of Engineering	1. Steel Technology 2. Power Plant Engineering & Energy Management 3. CAD/CAM 4. Environmental Engineering 5. Industrial Engineering 6. Computer Engineering and Application 7. New and Renewable Energy	12 Months
2.	School of Management	1. Supply Chain Management 2. Hospitality and Tourism Management 3. Banking and Financial Services 4. Retail Management 5. Information Technology and Management 6. Business Administration 7. Business Analytics 8. Innovation and Entrepreneurship 9. Family Business Management 10. Marketing Management	21 months

1.2 The P G Diploma shall be awarded after the successful completion of the course.



- 1.3 The evaluation shall be based on the basis of grades and credits earned by the candidate in the said course.
- 1.4 Number of seats in each course shall be decided by the Board of Management as per the norms laid down by the concerned regulatory body.

## **2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE**

- 2.1 Every Candidate seeking admission to these courses must have passed relevant under graduate degree or an equivalent course recognized from any state/national/international recognized board/ university.
- 2.2 The eligibility criteria for admission in individual course shall be decided by the academic council of the university. The State reservation policy shall be applicable.
- 2.3 The admission to these courses shall be through merit list made on the basis of his/her qualifying degree or through Entrance test/Interview whatever the case may be.
- 2.4 The admission of these courses shall be offered as prescribed by the academic council, at the first semester level. The admission shall be decided by the academic council of the university and the guidelines issued by the UGC and state government shall be adhered to.
- 2.5 Non-resident Indian (NRI), Person of Indian Origin (PIO) and foreign national shall also be eligible for admission to P G Diploma course, provided they have passed under graduate or any other equivalent degree. Admission to such candidate shall be made on the basis of the entrance test conducted by the O P Jindal University.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his / her career on the grounds of unsatisfactory academic performance or misconduct.

## **3. DURATION OF THE COURSE**

- 3.1 Total duration of the P G Diploma courses shall be of 12 months in Engineering stream and 21 months in Management stream.
- 3.2 The academic calendar including semester breaks shall be declared by the respective Dean, of Schools at the beginning of the session with the approval of the Vice Chancellor.
- 3.3 The maximum duration allowed for completing P G Diploma course shall be of 1.5 times of course duration.



- 3.4 If a candidate at any stage of his/her study is found unable to complete it within the said time he/she shall not be allowed to continue the course further.
- 3.5 At the beginning of semester, every student shall have to register him / herself within the duration prescribed in the academic calendar.

#### **4. STRUCTURE OF THE COURSE**

The structure of all P G Diploma Courses, Scheme of Examination, Curriculum and Syllabi shall be as prescribed by the Academic Council in this regard.

#### **5. EXAMINATIONS**

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.
- 5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:
- 5.3.1 When disciplinary action has been initiated against the said student.
- 5.3.2 On the recommendation of concerned Head of the department, if
- (i) The attendance in the Lecture / Tutorial / Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
  - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- 5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semester examination.
- 5.5 If a candidate has passed a semester examination in full he / she shall **NOT** be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.

**6. EVALUATION (ASSESSMENT) OF PERFORMANCE**

- 6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+ PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- 6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.
- 6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- 6.5 A candidate shall be eligible for the award of P G Diploma only when he/she earns all the credits allotted to the course in which he/she has taken admission.

**7. ATTENDANCE**

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

**8. PROMOTION TO HIGHER SEMESTERS**

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but it will be governed by sub-clause 3.3 of clause 3.

**9. CREDIT BASED GRADING SYSTEM**

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.

- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

## **10. FEES**

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.

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## **O P JINDAL UNIVERSITY, RAIGARH (C. G.)**

### **ORDINANCE NO.20**

#### **BACHELOR OF EDUCATION (B.Ed.)**

#### **1. APPLICABILITY**

- 1.1 This ordinance shall be applicable to the candidates admitted to Bachelor Degree courses in Education. The Graduation course in Education leads to the degree of Bachelor of Education (B.Ed.) of the University.
- 1.2 The above courses shall be offered as per the National Council of Teachers Education (NCTE) /University Grants Commission (UGC) / State Government norms, revised from time to time.
- 1.3 The above course shall be of two years degree course and divided into four semesters. Each semester would be approximately of six months duration including vacation/preparatory leave/examination industrial training etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management of the university as per the norms laid down by the concerned regulatory body.

#### **2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE**

As per the guidelines of the concerned regulatory/statutory body, the eligibility criteria for the course shall be:

- 2.1 Every applicant for admission to B.Ed. shall have passed Bachelor's degree or equivalent as prescribed in NCTE norms.
- 2.2 The admission to the B.Ed. course shall be governed by the rules and the criteria set by the Academic Council and as per the norms set out by the relevant statutory body. The State reservation policy shall be applicable.
- 2.3 The admission to the B.Ed. course shall be offered as prescribed by the academic council at the first year level. The University will issue admission notifications in newspapers/on the University's website/notice board of the University etc., before the start of the academic year. The admission will be given on the basis of merit.

- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to B.Ed. Course, provided they have passed Bachelor Degree Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O P Jindal University.
- 2.5 The University may permit a student to B.Ed. Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

### **3. DURATION AND CONDUCTION OF THE COURSE**

- 3.1 The duration of the course shall be Two years divided into four equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean, School of Education at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration of the course shall be of three years. However, one mercy attempt can be granted to a student by Vice Chancellor which should not be more than one year on satisfactory reason.

### **4. STRUCTURE OF THE COURSE**

The subjects to be studied in different semesters of the courses shall be as per the schemes, approved by the concerned Board of Studies and Academic Council of the University.

### **5. EXAMINATIONS**

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.



5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:

5.3.1 When disciplinary action has been initiated against the said student.

5.3.2 On the recommendation of concerned Head of the department, if

- (i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
- (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.

5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.

5.5 If a candidate has passed a semester examination in full he/she shall **NOT** be permitted to reappear in that examination for improvement in division/marks /grades or for any other purpose.

## **6. EVALUATION (ASSESSMENT) OF PERFORMANCE**

6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.

6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.

6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.



- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- 6.5 A candidate shall be eligible for the award of degree of B. Ed., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

## **7. ATTENDANCE**

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

## **8. PROMOTION TO HIGHER SEMESTERS**

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester for admission to any higher semester.

## **9. CREDIT BASED GRADING SYSTEM**

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

## **10. FEES**

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.

## **O P JINDAL UNIVERSITY, RAIGARH (C. G.)**

### **ORDINANCE NO. 21**

#### **MASTER OF EDUCATION (M.Ed.)**

#### **1. APPLICABILITY**

- 1.1 This ordinance shall be applicable to the candidates admitted to Master Degree course in Education. This Post-Graduation course in Education leads to the degree of Master of Education (M.Ed.) of the University.
- 1.2 The above courses shall be offered as per the National Council of Teachers Education (NCTE)/University Grants Commission (UGC)/State Government of Chhattisgarh norms, revised from time to time.
- 1.3 The above programme shall be of two years degree course and divided into four semesters. Each semester would be approximately of six months duration including vacation/preparatory leave/examination industrial training etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management of the university as per the norms laid down by the concerned regulatory body.

#### **2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE**

As per the guidelines of the concerned regulatory/statutory body, the eligibility criteria for the course shall be:

- 2.1 The eligibility criteria for admission to the first year of M.Ed. course will be B.Ed./B.A., B.Ed./B.Sc., B.Ed./B.El. Ed. with an undergraduate degree with percentage marks as per NCTE guidelines.
- 2.2 The admission to the M.Ed. course shall be governed by the rules and the criteria set by the Academic Council and as per the norms set out by the relevant statutory body. The State reservation policy shall be applicable.
- 2.3 The admission to the M.Ed. course shall be offered as prescribed by the academic council at the first year level. The University will issue admission notifications in newspapers/on the University's website/notice board of the University etc., before the start of the academic year. The admission will be given on the basis of merit.



- 2.4 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to M.Ed. Course, provided they have passed B.Ed. Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O P Jindal University.
- 2.5 The University may permit a student to M.Ed. Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.6 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

### **3. DURATION AND CONDUCTION OF THE COURSE**

- 3.1 The duration of the course shall be Two years divided into four equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean, School of Education at the beginning of each year with the approval of the Vice Chancellor.
- 3.3 The maximum duration of the course shall be of three years. However, one mercy attempt can be granted to a student by Vice Chancellor which should not be more than one year on satisfactory reason.

### **4. STRUCTURE OF THE COURSE**

The subjects to be studied in different semesters of the courses shall be as per the schemes, approved by the concerned Board of Studies and Academic Council of the University.

### **5. EXAMINATIONS**

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.



- 5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:
- 5.3.1. When disciplinary action has been initiated against the said student.
- 5.3.2. On the recommendation of concerned Head of the department, if
- (i) The attendance in the Lecture/Tutorial/Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
  - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- 5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- 5.5 If a candidate has passed a semester examination in full he/she shall **NOT** be permitted to reappear in that examination for improvement in division/marks /grades or for any other purpose.

## **6. EVALUATION (ASSESSMENT) OF PERFORMANCE**

- 6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- 6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.
- 6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $\text{Credit} = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.

- 6.5 A candidate shall be eligible for the award of degree of M. Ed., only when he/she earns all the credits allotted to the course in which he/she has taken admission.

## **7. ATTENDANCE**

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

## **8. PROMOTION TO HIGHER SEMESTERS**

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester for admission to any higher semester.

## **9. CREDIT BASED GRADING SYSTEM**

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

## **10. FEES**

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.

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**O P JINDAL UNIVERSITY, RAIGARH (C. G.)****ORDINANCE NO.22****DIPLOMA IN ENGINEERING****1. APPLICABILITY**

- 1.1 This ordinance shall be applicable to the candidates admitted to Diploma courses in Engineering/Technology. The course shall include the branches related to all the departments of the School of Engineering of the University. The details of the subjects along with the department are furnished below:

<b>S. No.</b>	<b>Department</b>	<b>Subjects</b>
1	Mechanical Engineering	1. Mechanical Engineering 2. Automobile Engineering 3. Aircraft maintenance Engineering 4. Aeronautical Engineering
2	Civil Engineering	1. Civil Engineering 2. Environmental Engineering
3	Electrical Engineering	1. Electrical Engineering
4	Mining Engineering	1. Mining Engineering
5	Metallurgical Engineering	1. Metallurgical Engineering
6	Computer Science & Engineering	1. Computer Science & Engineering 2. Computer Engineering and Application 3. Cloud Technology & Information Securities

- 1.2 The above courses shall be offered as per the All India Council of Technical Education (AICTE)/University Grants Commission (UGC) norms, revised from time to time.
- 1.3 The above courses shall be of three years diploma course and divided into six semesters. Each semester would be approximately of six months duration including vacation/preparatory leave/examination industrial training, etc.
- 1.4 Number of seats in each course/s shall be decided by the Board of Management as per the norms laid down by the concerned regulatory body.

**2. ELIGIBILITY CRITERIA AND ADMISSION PROCEDURE**

Following are the eligibility criteria as per the guidelines of concerned regulatory/statutory body, the eligibility norms in the course shall be:



- 2.1 Every applicant for admission to Diploma in Engineering/Technology shall have passed 10<sup>th</sup> Class from a recognized board.
- 2.2 The candidate both ITI and equivalent qualification in relevant branch will be eligible for the admission to 3<sup>rd</sup> semester of the respective Diploma Course.
- 2.3 The admission to the Diploma in Engineering/Technology course shall be governed by the rules and the criteria set by the Academic Council and as per the norms set out by the relevant statutory body. The State reservation policy shall be applicable.
- 2.4 The admission to the Diploma in Engineering/Technology course shall be offered as prescribed by the academic council at the first year level. The University will issue admission notifications in newspapers/on the University's website/notice board of the University etc., before the start of the academic year. The University may conduct its own entrance examination for admission. The students may also secure direct admission in the University. The admission will be given on the basis of merit.
- 2.5 Non-Resident Indians (NRI), Persons of Indian Origin (PIO) and Foreign National shall also be eligible for admission to Diploma Course, provided they have passed 10<sup>th</sup> Class Examination or any other equivalent examination. Admission to such candidates shall be made on the basis of the entrance test conducted by the O P Jindal University.
- 2.6 The University may permit a student to Diploma Course on transfer from other Institutes/Universities. Such admissions may be made at any level subject to fulfillment of academic requirements of the University in respect of the programme provided that, no student shall be admitted during the first year, under this scheme.
- 2.7 The University reserves the right to cancel the admission of any student and ask him/her to discontinue his/her studies at any stage of his/her career on the grounds of unsatisfactory academic performance or misconduct.

### **3. DURATION AND CONDUCTION OF THE COURSE**

- 3.1 The duration of the course shall be Three years divided into six equal semesters.
- 3.2 The academic calendar including semester breaks shall be declared by the Dean/Head, School of Engineering at the beginning of each year with the approval of the Vice Chancellor.

- 3.3 The maximum duration of the course shall be of five years. However, one mercy attempt can be granted to a student by Vice Chancellor which should not be more than one year on satisfactory reason.

#### 4. **STRUCTURE OF THE COURSE**

The subjects to be studied in different semesters of the courses shall be as per the schemes, approved by the concerned Board of Studies and Academic Council of the University.

#### 5. **EXAMINATIONS**

- 5.1 The University shall adopt the system of continuous evaluation consisting of Progress Review Examination (PRE) during the semester and End Semester Examination (ESE) for assessing the students' performance during the programme of study.
- 5.2 The detailed examination scheme for End Semester Examination (ESE) as well as Progress Review Examination (PRE) for all components of the curriculum shall be laid down by the Academic Council.
- 5.3 A student may be debarred from appearing in the End Semester Examination by the Dean of the School with the approval of Vice Chancellor, due to any of the following reasons:
- 5.3.1 When disciplinary action has been initiated against the said student.
- 5.3.2 On the recommendation of concerned Head of the department, if
- (i) The attendance in the Lecture / Tutorial / Practical classes is below 65% or as provided in clause (7) of attendance, in the semester.
  - (ii) The performance in the Progress Review Examination (PRE) during the Semester has been found unsatisfactory.
- 5.4 The University shall conduct full examination at the end of each semester for the regular students. This examination will also enable those students to appear in the theory / practical courses who may have failed or missed the previous semesters' examination.
- 5.5 If a candidate has passed a semester examination in full he / she shall **NOT** be permitted to reappear in that examination for improvement in division / marks / grades or for any other purpose.



## **6. EVALUATION (ASSESSMENT) OF PERFORMANCE**

- 6.1 The performance of a candidate in each semester shall be evaluated with the component of the curriculum following the system of continuous evaluation consisting of End Semester Examinations (ESE) and Progress Review Examinations (PRE). The maximum and minimum marks in the composite /final result (ESE+ PRE) of curriculum shall be as per the examination scheme declared by the Academic Council.
- 6.2 To pass (qualify) the particular curriculum a candidate has to score minimum marks in the composite result of that curriculum.
- 6.3 One hour of contact lecture (L) shall be equal to one credit whereas two hours of contact tutorial (T) and / or practical (P) shall be equal to one credit. Thus,  $Credit = \{L + (T+P)/2\}$ . Credit in a subject shall be a whole number, not fractional number. If a credit in a subject turns out in fraction, then it shall be rounded up to nearest whole number.
- 6.4 A candidate shall earn the credits allotted to a semester only when he/she passes the said semester.
- 6.5 A candidate shall be eligible for the award of Diploma only when he/she earns all the credits allotted to the course in which he/she has taken admission.

## **7. ATTENDANCE**

Candidates appearing as regular students for any semester examination are required to attend at least 65% of the lectures and practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 5% and a further 5% can be condoned by the Dean of the School and Vice-Chancellor of the University respectively for satisfactory reasons. However, under no condition, a candidate who has an aggregate attendance of less than 55% or the percentage as may be decided by the Academic Council in a semester shall be allowed to appear in the End Semester Examination.

## **8. PROMOTION TO HIGHER SEMESTERS**

A student shall be allowed to carry the backlog of theory/practical subjects of the preceding semester but it will be governed by sub-clause 3.3 of clause 3.

## **9. CREDIT BASED GRADING SYSTEM**

- 9.1 Each course along with its weightage in terms of credits shall be recommended by the concerned Curriculum and Academic Policy Committee and shall be approved by the Academic Council and the Governing Body. Only approved courses can be offered during any semester.
- 9.2 Each student registered for a course, shall be awarded a letter grade. The letter grade awarded to a student shall depend upon his combined performance in the End Semester Examination (ESE) and Progress Review Examination (PRE).

## **10. FEES**

Fees for the course/s shall be as determined by the University and approved by the Chhattisgarh Private Universities Regulatory Commission from time to time.